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| Entry form – Best Subbing /Production Team | |
| Name and job title of chief-sub/production editor responsible for submitting entry: |  |
| Name and job titles of team and individual member/s (please put ‘(F)’ if freelance): |  |
| Contact person: |  |
| Name of editor: |  |
| Magazine/website: |  |
| Publishing company: |  |
| Address: |  |
| Email: |  |
| Telephone: |  |

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| Details of articles enclosed – please be sure to include original copy and final version for each article: | | | | |
| 1. Name of article: |  | Publication date: |  | |
| 2. Name of article: |  | Publication date: |  | |
| 3. Name of article: |  | Publication date: |  | |
| Number of staff on the title: |  | | | |
| Total number of staff on the team (including freelance): |  | | | |
| Number of freelance staff on the team: |  | | | |
| Please tick as appropriate: | 1. I (chief-sub/production editor) was a member of the BSME during the period 1 January to 31 December 2018 and an entry fee of £95.00 + VAT (£114.00) is enclosed/I have paid online | | |  |
| 2. I (chief-sub/production editor) was NOT a member of the BSME during the period 1 January to 31 December 2018 and an entry fee of £120.00 + VAT (£144.00) is enclosed/I have paid online | | |  |
| Name & signature of chief-sub/production editor: |  | | | |
| Name & signature of editor: |  | | | |
| CHECKLIST  Enclosed are: | * USB containing: * Entry Form (Word document including any digital links) * PDF containing:   Supporting Statement  3 x original copy  3 x finished articles   * 1 x print-out of * Entry Form * Supporting Statement * 3 x original copy * 3 x finished articles * Payment, if not made online | | |  |

For queries or further information, please contact:

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